

January 7, 2016

The Board of Public Works & Safety met at 4:00 pm on the above date in the Meeting Room at City Hall Annex with Mayor Tucker presiding and members Jeffries and Curtis attending. Others attending were Chief Beloit; Chief Dixon; Comm. Dieterle; Supt. Moss; Gene Carroll; Attorney Higgins; Officers Brauser and Young, and their families; Brittaney Johnson – Chamber of Commerce; Sherry Willis; Lois Gray – Posey County News; and Corey Woolsey – Mount Vernon Democrat.

Mayor Tucker called the meeting to order by stating members were either mailed or hand carried copies of the minutes of their previous meeting and by asking if there were any corrections or addition. He added if not, he entertains a motion to waive their reading and to approve the minutes as presented. Board member Curtis moved the reading of the minutes be waived and they be approved as presented. Seconded by Board member Jeffries.

Mayor Tucker asked if there was any discussion.

There was none.

Mayor Tucker stated all those in favor of the motion should signify in the affirmative; and following the vote, he reported the motion carried unanimously.

Mayor Tucker requested action on the claims presented.

Board member Jeffries moved the claims presented be allowed for payment. Seconded by Board member Curtis,

Mayor Tucker asked if there was any discussion ?

There was none.

Mayor Tucker stated all those in favor of the motion should signify in the affirmative; and following the vote, he reported the motion carried unanimously.

Mayor Tucker stated before they begin with the regular Agenda items, Chief Beloit has a presentation. Officers Brauser and Young approached and were given letters of commendation by Chief Beloit, which will be placed in their employee files, concerning an early morning house fire on September 18, 2015. Both officers arrived at the scene shortly before the fire department and realized there was a woman inside. They went into the burning home and pulled the woman to safety. He also award them Life Saver pins and congratulated them on a job very well done. A great example of going above and beyond the call of duty.

Both officers were then congratulated by the Board and family members.

Officers Brauser and Young, and their families, then left the meeting.

Mayor Tucker stated they will now hear the reports of the Departments.

Chief Beloit stated that is a pretty hard act to follow – he has no report.

Mayor Tucker asked if there were any questions ?

There were none.

Chief Dixon stated he has no report.

Mayor Tucker asked if there were any questions ?

There were none.

Supt. Moss stated he has three quotes on replacing the Dairy Queen line.

Kieffer Brothers      \$79,121.00

Russell's Excavating	\$76,828.00
PPMI	\$59,950.00

Board member Jeffries stated as there is almost a \$20,000 price difference, are the quotes any different ?

Supt. Moss replied no, they are just about the same.

Board member Curtis asked if there was any difference in the scope ?

Supt. Moss replied no, they all three are pretty much the same. The line will be replaced with a 24" line.

Board member Curtis asked if Supt. Moss was comfortable with this project, in regards to budget ?

Supt. Moss replied yes, but also added that this has to be done.

Board member Jeffries asked if the quotes are about what he was expecting ?

Supt. Moss replied Lochmueller estimated around \$60,000.00.

Board member Curtis asked if there is an estimated time line ?

Supt. Moss replied they didn't really give him one, but he would like to get it fixed before the rainy season.

Board member Curtis moved they accept the low quote of PPMI, \$59,950.00, to replace the Dairy Queen line. Seconded by Board member Jeffries.

Mayor Tucker asked if there was any discussion ?

Supt. Moss added there could be an additional cost of around \$3,000.00 if they find a live lateral during the repair.

Mayor Tucker stated all those in favor of the motion should signify in the affirmative; and following the vote, he reported the motion carried unanimously.

Supt. Moss stated in reference to the Park Ridge Lift Station repair...

Attorney Higgins stated they requested quotes for this work, but they should have used the bidding process, due to the cost of the repair. She added the project must have been over budget.

Mr. Carroll stated if it is over budget, there may be some things that could be removed.

Board member Curtis asked if this can be negotiated ?

Attorney Higgins replied yes, and that would have been considered alternates to the quote. But the project, as defined, is over the amount for quotes, it needs to be bid.

Board member Curtis stated they need to certify the removal of some items....go back to both of the quoters.

Attorney Higgins added they need items to be identified in the quote.

Mrs. Willis stated she can confirm that the quotes were received in her office in a timely manner.

Attorney Higgins stated the quotes can not be accepted as received.

Board member Jeffries stated they need to look at the lowest quote and see if some line items can be removed.

Mayor Tucker asked if they will get back with the Board ?

Supt. Moss replied yes.

Supt. Moss stated they need to discuss phosphorous testing. They are past due in getting started on this, and they will The Lochmueller Group to help with it. He added they have not met with them yet on that.

Mr. Carroll stated a study needs to be done to reduce the phosphorous levels. They now have to do daily testing, but that is a requirement for everyone, not just them. He stated they need a plan for removal. They have three years to come into compliance.

Board member Jeffries stated they need to get moving on this. He then moved the Board authorize Mayor Tucker to sign Work Order 5 with the Lochmueller Group, and proceed.

Seconded by Board member Curtis.

Mayor Tucker asked if there were any questions ?

There were none.

Comm. Dieterle stated the Street Department has moved to its new location – 406 S Old Hwy 69.

They have moved everything but the security cameras.

Mayor Tucker asked if there were any questions ?

There were none.

Mayor Tucker stated they are now ready for the Legal portion of the Agenda.

Attorney Higgins stated the first item is action on the 2016 supply bids.

Clerk-Treasurer Sitzman stated all met the legal requirements, except for Spartan. The Board can waive that informality and have them come up and sign the forms, or they can reject the bid.

Regardless, they were the only bidder, and they are the company they use currently. She then asked Comm. Dieterle which paving bid was cheaper – E & B or Rudolph ?

Comm. Dieterle replied Rudolph was cheaper.

Board member Curtis moved the Board accept the lowest responsive legal bid on all items. Items 2,3,4 (gravel, rock, sand) to Mulzer; Items 5 and 6 (asphalt and paving) to Rudolph; Items 9-12,14, and 16 (chemicals) to Brenntag and USALCO. Seconded by Board member Jeffries.

Mayor Tucker asked if there was any discussion ?

There was none.

Mayor Tucker stated all those in favor of the motion should signify in the affirmative; and following the vote, he reported the motion carried unanimously.

Mayor Tucker stated Item B – the Park Ridge Lift Station bid – they have already taken care of.

Mayor Tucker stated Item C is from Clerk-Treasurer Sitzman, asking that the old video equipment that they had used to video the meetings be declared junk. They have installed a new system due to the fact the old system quit working.

Board member Curtis moved the old equipment be declared junk and disposed of. Seconded by Board member Jeffries.

Mayor Tucker asked if there was any discussion ?

There was none.

Mayor Tucker stated all those in favor of the motion should signify in the affirmative; and following the vote, he reported the motion carried unanimously.

Attorney Higgins stated she has a form for Board's consideration and approval. It concerns employees' 99A forms. She stated this is basically a refresher but part of the salary ordinance states that a 99A form shall be kept daily by all employees and turned into the Clerk-Treasurer's Office with every payroll. She would like Board to approve the form which states that the employees agree and they will then sign off and it will be placed in their employee file. She further stated not only is this a requirement of the salary ordinance passed by Council, but it is also a State Board of Accounts ruling. She concluded by stating Mrs. Willis and Clerk-Treasurer Sitzman have reviewed the form and see no issues.

Board member Jeffries moved the form of notice and its use be approved. Seconded by Board member Curtis.

Mayor Tucker asked if there was any discussion ?

There was none.

Mayor Tucker stated all those in favor of the motion should signify in the affirmative; and following the vote, he reported the motion carried unanimously.

Attorney Higgins then stated in reference to the Bligh Elimination Program, she has met with legal counsel for the RDA. Some of the properties were acquired by tax certificate sale by the city, which then transfers them to the RDA. They are then torn down and returned back to the city. If the city gets the empty lots back, and sells them for more than the costs incurred, that is split with the county, and if there is any left, that will then be split with the RDA. She added they are ready to start next with the city owned properties.

Board member Jeffries moved the Board approve the procedure for the 32 properties that are left.

Seconded by Board member Curtis.

Mayor Tucker asked if there was any discussion ?

There was none.

Mayor Tucker stated all those in favor of the motion should signify in the affirmative; and following the vote, he reported the motion carried unanimously.

Clerk-Treasurer Sitzman she has a request on behalf of the Park Director. She added Supt. Harshbarger has received permission from his Board for himself and Mr. Rutherford to attend at Park Conference next week. He now needs permission, per ordinance, to use the city credit card. She added all she knows at the moment is that they will be leaving early Wednesday, but she can get the exact dates tomorrow.

Board member Curtis moved permission be given. Seconded by Board member Jeffries.

Mayor Tucker asked if there was any discussion ? He added this was already approved by the Park Board.

There was none.

Mayor Tucker stated all those in favor of the motion should signify in the affirmative; and following the vote, he reported the motion carried unanimously.

Mayor Tucker asked if anyone in the Audience wished to address the Board ?

Brittany Johnson approached and stated she is present on behalf of the Chamber, who want to have a wine tasting on the riverfront Saturday, April 30 from noon to 9:00 pm. She would ask that Water Street be closed from Main to Walnut on Friday at noon. She added they have money in the budget for two off duty police officers for security during the entire event. She has checked on the insurance requirements with Clerk-Treasurer Sitzman, and they will also require use of the electrical boxes.

Board member Jeffries questioned where they stand with their current ordinance, but believes sanction events are allowed. He then thought possibly the city would need to "sanction" it ?

Ms. Johnson added there will be no bartenders employed. There will be eight Posey County based restaurants selling food as well.

Board member Jeffries stated the event should be covered under the Chamber's umbrella.

Ms. Johnson added each vendor brings their own certificate of liability.

Board member Jeffries moved permission for the Chamber to hold Wine on Water April 30, from noon to 9:00 pm, be approved, with whatever will be needed to comply under the current ordinance.

Seconded by Board member Curtis.

Mayor Tucker asked if there was any discussion ?

There was none.

Mayor Tucker stated all those in favor of the motion should signify in the affirmative; and following the vote, he reported the motion carried unanimously.

Mayor Tucker asked if there was any Old Business ?

There was none.

Mayor Tucker stated under New Business is designation of a newspaper for Board of Works publications.

Board member Curtis moved the Board use the Mount Vernon Democrat. Seconded by Board member Jeffries.

Mayor Tucker asked if there was any discussion ?

There was none.

Mayor Tucker stated all those in favor of the motion should signify in the affirmative; and following the vote, he reported the motion carried unanimously.

Mayor Tucker stated if there was no further business, he entertains a motion to adjourn.

Board member Jeffries moved the meeting be adjourned. Seconded by Board member Curtis.

Mayor Tucker stated all those in favor of the motion should signify in the affirmative; and following the vote, he reported the motion carried unanimously and adjourned the meeting.

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John Tucker  
Mayor

ATTEST:

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Cristi L. Sitzman  
Clerk-Treasurer